Troop 28 operates according to a set of By-Laws, which are as follows:

1. Liability BSA insurance continues to be paid for by Troop 28.
2. Registration fee of $35 is required for each Scout per year to cover both National dues and Troop fees (payable via fundraising). Adult registration is $10 per year to cover National dues.
3. The committee is comprised of the following positions and includes Scoutmaster, Assistant Scoutmasters, Senior Patrol Leader (SPL) and Assistant Senior Patrol Leader (ASPL):
   - **a.** Chairperson
   - **b.** Secretary
   - **c.** Treasurer
   - **d.** Activities Coordinator
   - **e.** Advancement
   - **f.** Membership
   - **g.** Training
4. To be considered an active committee member, each member must attend at least 50% of committee meetings.
5. At Committee meetings, a simple majority rules. Committee Chairperson breaks all ties.
6. Two people are authorized to sign checks:
   - **a.** Treasurer
   - **b.** Scoutmaster
7. Expenditures over $100 require Committee approval. Committee Chairperson may approve emergency expenditures up to $100.00. (A transfer from the Troop checking account to the Scout Shop is exempt from this rule.)
8. Each Scout will have his own Boy Scout Handbook, shirt with the appropriate patches (American flag, Hawkeye Area Council patch, and the numbers "28", Rank, Leadership Position) Scout approved hat, belt and pants are optional.
9. Planning the program for the following program year will be held by September 1. The Patrol Leaders Council (PLC): (SPL), (ASPL), (PL's), (SM), and (ASM) will participate in the planning. This planning will be done and submitted to the Troop Committee before their September meeting.
10. To remain an active member of the Troop, a Scout must participate in at least 50 percent of Troop events and 50 percent of meetings in a rolling six-month period. The Troop Committee must approve any exceptions.
11. A Scout must be an active participant in planning a campout when participating in that event. This rule is subject to the discretion of the Activities Coordinator(s).
12. Deposit/Payments for Events are as follows:
    - **a.** Weekend Camping Trip
      Deposit: $10.00 due 4 weeks prior to trip (Non refundable)
      Balance: Is due 2 weeks prior to trip
    - **b.** Council or 3rd Party Events
      Payments: Due 2 weeks before the deadline for each payment
    - **c.** High Adventures
      Troop Deposit: $50 (Non refundable) due prior to planning
      Event Deposit: Due 2 weeks prior to deposit deadline from outfitter/camp/etc
      Balance: Due 2 weeks prior to each payment deadline (less Troop Deposit of $50)

13. The by-laws of Scout Troop 28 may be amended at a Committee meeting by a two-thirds vote of active, registered Troop 28 Committee members. Any changes or corrections of By-Laws shall be presented at the meeting prior to the meeting when vote is taken.

14. All Committee meetings shall be conducted according to Roberts Rules of Order and BSA By-Laws Rules and Regulations.

15. Troop 28 Committee By-Laws must be reviewed annually.

16. The transfer of Scout earned funds may be made to family members who are active in the Troop and may be transferred to other Scouts, but not refunded to the Scout upon leaving the Troop. Funds will be held for Scouts leaving the Troop for a period of 1 year before reverting to the Troop treasury.

17. Parents and leaders driving to any Scout outing over 200 miles round trip will be reimbursed for the cost of gasoline.

18. When selecting a new Scoutmaster, the Troop will follow the guidelines listed in "Foundations for Selecting Unit Leaders," as published by the National Office of the Boy Scouts of America.

19. Financial policies governing the managing of fundraisers and Scout Accounts will be stated in a Troop 28 Financial Policies Statement, created by the Treasurer, which may be approved and amended as needed at a Committee meeting by a two-thirds vote of registered Troop 28 Committee members. The Troop 28 Financial Policies Statement must be reviewed and approved annually.

20. For a Scout to be eligible for a leadership position, he must meet the following requirements:

- **a.** Senior Patrol Leader and Assistant Senior Patrol Leader must be filled by Star Scouts or above via troop election semi-annually
- **b.** Patrol Leader and Assistant Patrol Leader may be a filled by Scouts of any rank
- **c.** All other leadership positions must be filled by First Class Scouts or above
- **d.** In situations where no Scouts meet the above rank requirements for a given position, exceptions will be allowed providing that rank of the Scouts elected for a leadership position is as close as possible to the rank requirements stated above. Scouts who wish to serve a leadership position must adhere to election procedure guidelines